

# Alec Satin, Organizational WD-40®



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## Core Competencies

Communicating Vision  
Coaching, Mentoring and Developing Others  
Building Teams  
Decision Making  
Project Management  
*Passion for fixing workplaces*

## Software

Microsoft Office 2007, Word 2007, PowerPoint 2007, Excel 2007, Visio 2007, Project 2007,  
Wordpress, HTML, CSS, php, GIMP

## Professional Experience

### Project Management Implementation Expert

Cushman and Wakefield, New York, NY 2009-present

- Established and socialized project management lifecycle standards and processes throughout a global IT organization. Prepared and delivered PMO training to a global audience. Received an overall 4.9/5.0 assessment from participants.
- Created full set of project management templates to match all required deliverables.
- Met with multiple directors to discuss project management principles and practices.
- Prepared business cases for IT capital investments for CFO.
- Assessed process compliance across IT.

### Project Management Office (PMO) Strategy and Implementation Consultant

DKW Communications, Inc. for Federal Aviation Administration (FAA), Washington, DC, 2008

- Served as PMO subject matter expert - one of 3 key personnel on \$6 million program.
- Defined program level change control processes and procedures.
- Prepared strategic briefing identifying key areas of opportunity and risk which enabled new team member to become effective within first week.

### Senior PMO Project Manager

Cascades Technologies, Inc. for US Department of Labor (DOL), Washington, DC, 2007-2008

- Chartered workgroup to improve PMO results. Presented findings to executive team. Eight of 15 solutions approved and implemented within 3 months.
- Created collaborative leadership group which served as a model for other teams.
- Managed 4-7 concurrent web development projects at all times.
- Trained project managers in use of Microsoft Project and PERT.
- Prepared business case describing need for Earned Value Management (EVM).

## Leadership Consultant

AnyPM.com, New York, NY, 2002-present

- Presented seminars in stress management, interpersonal dynamics, and decision making.
- Mentored professionals in Peter Senge “Fifth Discipline” style of organizational leadership.
- Championed productivity boosters (10,000 steps, dual monitors and online collaboration).

## IT Development Project Manager

Concert Global Networks, Joint Venture ATT and BT, Reston, VA, 1997-2002

- Managed multiple teams of IT professionals including business analysts, database administrators, PeopleSoft, and Oracle PL-SQL, Java, ASP and C developers.

## PowerBuilder Development Project Manager

Maxim Group, Milwaukee, WI, 1995-1997

## Educational Highlights

MSW (Masters of Social Work) Fordham University, New York 2005

BS Management Science and Statistics, Decision Information Sciences, Univ. of Maryland, 1987

## Media

### Appearances

2009: CNBC On the Money and Fox Morning Show with Mike and Juliette

2008: NBC Today Show and Korea Broadcasting System (KBS TV)

### Online

2009: Project Shrink: [How to find your next IT job with social media](#)

2009: UCSC Silicon Valley Project Management: [Leadership tips for project managers](#)

2009: Strategic IT Planning Blog: [Seven marks of a best PMO](#)

2008-present: [Alec Satin on People, Projects and Process](#) (lead blogger) (over 100 articles)

## Awards

Wild Web Wizard, 2007

Concert Special Honors Award, 1999

## Affiliations

Project Management International New Media Council member.

Charter for Compassion

PMI Project Management Professional (PMP)

Alpha Sigma Nu (ASN) Jesuit Honor Society Member

American Mensa Member

US Federal Government Public Trust Clearance